

14 CEs/2 Days
OFFICE MANAGER COURSE

LAS VEGAS, NV
JUNE 7-8, 2019

LIONSPEAK



KATHERINE EITEL-BELT
GUEST PRESENTER



Katherine Eitel Belt is considered *The Unscripted Communication Expert* in the US, Canada, and the UK. An international keynote speaker, author, and coach, Katherine is the creator of *The Lioness Principle™*, a unique leadership communication tool.

This guiding principle along with several other easily replicable tools are what LionSpeak uses to help professionals communicate with more authenticity and effectiveness. The company specializes in a broad range of communication forums including frontline telephone skills (including mystery shopper services), public speaking skills for executives and sales teams, media readiness, inter-team communications, adult learning techniques for trainers and educators, and personal leadership skills.

OFFICE MANAGER COURSE

"Communicating with clarity and inspiration is essential to creating a strong business and powerful life."
~ Katherine Eitel-Belt

COURSE LEARNING OBJECTIVES

Leaders of the Pride: Creating an Aligned, Accountable, and Positive Team

- New Science: Understand why some teams click and others struggle, and why developing leaders at every level is essential in today's modern environment.
- Think Different: Discover the 4 steps of "possibility thinking" to help your business, your team, and yourself get unstuck.
- Act Different: Understand how to act and react like an inspired leader in every circumstance.
- Recalibrate: Discover a fresh approach for creating a clear vision that aligns your team and truly creates action.
- Thrive: Develop strategies to place you firmly in the driver's seat of your business, your career, and your life.

Courageous Conversations: Mastering the Important Conversations that Build Practices and Inspire Teams to Greatness

- Speak Different: Learn how to turn conflict to cooperation and stop the cycle of gossip, complaining, and blaming.
- Inspire: Learn how to create clarity and inspiration every time you speak.
- Deliver "Growth Conferences" which help under-performing employees finally reach their potential.
- Upgrade team meetings to ones which inspire and actually get things done!
- Manage conflict using our four-step "Courageous Conversation" method.

Course held at the
WYNN LAS VEGAS
3131 S. Las Vegas Blvd
Las Vegas, NV 89109
702-770-7000

VISIT OUR WEBSITE
www.CliniciansReport.org

EMAIL US AT
Courses@CliniciansReport.org

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888-334-3200
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